| **TECHNICIAN:** |  | **DATE COMPLETED:** |  |
| --- | --- | --- | --- |

| **DESCRIPTION OF WORK:** | | ☐ RESOLVED | | ☐ ADDITIONAL WORK REQUIRED | |
| --- | --- | --- | --- | --- | --- |
|  | | | | | |
| **ASSET(S):** |  | | | | |

|  | NAME OR ID# | # USED | OUT OF STOCK? |
| --- | --- | --- | --- |
| **INVENTORY:** |  |  | ☐ |
|  |  | ☐ |
|  |  | ☐ |
|  |  | ☐ |
|  |  | ☐ |

| **TIME SPENT:** |  | **ADDED COST:** |  |
| --- | --- | --- | --- |